

**ADMINISTRATION DIVISION**  
**ADDITIONAL POLICE SERVICE PERMIT APPLICATION**

APPLICANT: Sarasota County School Board  
(INDIVIDUAL, ORGANIZATION, OR BUSINESS)  
BUSINESS ADDRESS: 1960 Landings Boulevard, Sarasota, FL, 34231  
MAILING ADDRESS: \_\_\_\_\_  
BUSINESS TELEPHONE: 941-927-9000 EXT. 31103 or 31117  
E-Mail Address: Scott.Lempe@sarasotacountyschools.net

**NAME OF AUTHORIZED AGENT REQUESTING POLICE SERVICE**

NAME: Scott Lempe TITLE: Assistant Superintendent Chief  
Operations officer

Is requesting to engage the services of Police Officers of the North Port Police Department for additional police services that are in addition to those provided generally to the public.

PERIOD OF EMPLOYMENT: BEGINNING DATE: April 2, 2018  
ENDING DATE: May 24, 2018

HOURS TO BE WORKED: 1462.50 HRS. (Total number of hours)  
FROM: Various TO: (See Attached)  
FROM: \_\_\_\_\_ TO: \_\_\_\_\_

SPECIFIC LOCATION OF POLICE SERVICE: (If different than above)  
ADDRESS: Glenallen, Cranberry, Lamarque, Toledo Blade and Atwater Elementary Schools

SERVICE REQUESTED: (i.e., security, etc.) Armed Police presence

NUMBER OF OFFICERS REQUESTED: One for each of the 5 campuses

I have read and understand the provisions of this application and will act in full compliance with them.

[Signature]  
Signature of applicant/Agent

3/23/2018  
Date signed

**TO BE COMPLETED BY DETAIL COORDINATOR**

After investigation of this request, it is recommended that this application be:

Approved: [Signature] Date: 03/23/18 Disapproved: \_\_\_\_\_  
SIGNED: [Signature] Event #: \_\_\_\_\_



A Florida Law Enforcement Accredited Agency

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The North Port Police Department is NOT obligated to provide additional police services. A permit will not be issued to any person, firm or organization whose officers, members, business, or operations are questionable or for any event of a potentially compromising nature.

It is further understood that, notwithstanding the fact that the permit holder will reimburse the North Port Police Department for the services rendered, the police officer remains an employee of the North Port Police Department. The applicant is restricted to the general assignment of duties to be performed and has no authority over the police officer.

All compensation due for services performed will be paid by check or money order, payable to the City of North Port and forwarded to the North Port Police Department, detail coordinator, within seven (7) days of the actual detail requested. Any compensation over and above the established rate is prohibited.

Upon completion of the processing of this application you will be notified of approval or disapproval.

The minimum charge for any detail will be for three (3) hours of service, per officer, at the usual detail rate plus an administrative fee.

Rate per hour:       \$ 43.00  
Administrative fee:   \$ 5.00


It is the intention of this office to provide you with the best possible service. If the Officers are not performing the duties they were assigned, please feel free to call the assigned Detail Coordinator or the on duty supervisor at the North Port Police Department and make us aware of any problems.

**PERMIT CANCELLATION** - The permit holder may cancel or postpone an assignment by contacting the North Port Police Department at least 24 hours in advance, during normal business hours (Monday-Friday, 8:00am to 4:00pm). No cancellation or postponement will be accepted on weekends, holidays, or after 4:00pm daily. If the permit holder fails to make proper and timely notice, the permit holder shall compensate the North Port Police Department at a rate of 3 hours pay for each scheduled officer.

Call 941-429-7300 for cancellations during business hours

**FUNERAL ESCORTS** - Escorts must be called in at least one day prior to the escort, if possible, or we cannot guarantee service. The escort will be limited to within the city limits of North Port.

I HAVE READ AND UNDERSTAND THE CONDITIONS FOR AN OFF-DUTY OFFICER.

SIGNED: 

DATE: 3/23/2018

COMPANY NAME: \_\_\_\_\_

We only accept checks and money orders (no cash). Please make all checks payable to: City of North Port.



School Visits 2017-18

np	Atwater Elementary	8:15-3:00			
np	Cranberry Elementary	8:15-3:00			
np	Glenallen Elementary	8:15-3:00			
np	Lamarque Elementary	8:30-3:15			
np	Toledo Blade	8:30-3:15			